Metamora Village Council met in regular session Monday, December 7, 2020 at 7:00 p.m. in the Village Offices.

Council member present: Karon Lane-pres.

Council members on Zoom: Cathy Mossing, John Hudik, Karen Noward, John Pupos and Cindi Pawlaczyk

Others present: Mayor Richard Sauerlender, VFO Susan Clendenin, Deputy Clerk Elizabeth Ryan.

Guests through Zoom- Village Solicitor Alan Lehenbauer, Gary Loar and Cheryl Geer

Mayor Sauerlender opened the meeting with the Pledge of Allegiance.

**Minutes** – John Pupos moved to approve November 16, 2020 Council minutes as written. Second by John Hudik ad approved by all council.

**Reading of Bills** –

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| **DATE** | **CHECK#** | **Payroll Payments** | **December 8 2020** |   |
| 11/24/20 | 24502 | Karen Noward | Nov. Council Wages | 150.00 |
| 11/24/20 | 24503 | Sue Clendenin | Wages 11/5-11/18 | 980.00 |
| 11/24/20 | 24504 | Jeff Pawlaczyk | Admin and Zoning Wages Nov. | 150.00 |
| 11/24/20 | 24505 | Steve Venia | Wages11/5-11/18 | 1,600.00 |
| 11/24/20 | 24506 | Rick Meiring | Nov. Sewer Wages | 550.00 |
| 11/24/20 | 24507 | Tiffany Venia | Wages 11/5-11/18 | 600.00 |
| 11/24/20 | 24508 | Elizabeth Ryan | Wages 11/5-11/18 | 385.00 |
| 11/24/20 | 24509 | Richard Sauerlender | Nov. Major Wages | 350.00 |
| 11/24/20 | 24510 | Cathy Mossing | Nov. Council Wages | 150.00 |
| 11/24/20 | 24511 | Cindi Pawlaczyk | Nov. Council Wages | 150.00 |
| 12/8/2020 | 24517 | Karen Noward | Dec. Council Wages | 150.00 |
| 12/8/2020 | 24518 | Sue Clendenin | Wages 11/19-12/2 | 630.00 |
| 12/8/2020 | 24519 | Jeff Pawlaczyk | Admin and Zoning Wages Dec. | 150.00 |
| 12/8/2020 | 24520 | John Pupos | Annual Council Salary | 1,800.00 |
| 12/8/2020 | 24521 | Steve Venia | Wages 11/19-12/2 | 1,600.00 |
| 12/8/2020 | 24522 | Rick Meiring | Dec. Sewer Wages | 550.00 |
| 12/8/2020 | 24523 | Tiffany Venia | Wages 11/19-12/2 | 714.00 |
| 12/8/2020 | 24524 | John Hudik | Annual Council Salary | 1,800.00 |
| 12/8/2020 | 24525 | Elizabeth Ryan | Wages 11/19-12/2 | 556.50 |
| 12/8/2020 | 24526 | Richard Sauerlender | Dec. Major Wages | 350.00 |
| 12/8/2020 | 24527 | Karon Lane | Annual Council plus President Salary | 2,050.00 |
| 12/8/2020 | 24528 | Cathy Mossing | Dec. Council Wages | 150.00 |
| 12/8/2020 | 24529 | Cindi Pawlaczyk | Dec. Council Wages | 150.00 |
|   |   | **CHECKS:** |   |   |
| 11/24/20 | 24512 | Metamora State Bank | Street and Sewer bonds | 36,285.46 |
| 12/8/2020 | 24530 | Advanced Sanitation | Dec. dumpster fee | 50.00 |
| 12/8/2020 | 24531 | Amboy Township | Road Striping Co Rd 2 | 311.46 |
| 12/8/2020 | 24532 | Lucky Farmers | 25-50# Rock Salt | 123.75 |
| 12/8/2020 | 24533 | Storm Ridge Ent LLC | Check pumps on East lift station | 75.00 |
| 12/8/2020 | 24534 | Bureau of Workers Comp | Workers Comp 2021 | 1,210.00 |
| 12/8/2020 | 24535 | Fulton Co. Commissioners | Tornado Siren Maintenance | 450.00 |
| 12/8/2020 | 24536 | Habitec | Security/Camera Maintenance | 228.90 |
| 12/8/2020 | 24537 | Angela Smith  | Admin Services Nov.2020 | 40.00 |
| 12/8/2020 | 24538 | Metamora State Bank | Gift Cards (Tom Carr/employees) | 520.00 |
| 12/8/2020 | 24539 | OH Utilities Protection Serv. | 1 Manual Call out | 4.00 |
| 12/8/2020 | 24540 | Perry Corp. | Copy Maintenance fees | 51.16 |
| 12/8/2020 | 24541 | Richard Sauerlender | Bathroom Door Handle | 28.68 |
| 12/8/2020 | 24542 | Toledo Edison | Electric Bill | 1,470.10 |
| 12/8/2020 | 24543 | Treasurer Fulton County | Police Protection for Dec.2020 | 425.00 |
| 12/8/2020 | 24544 | Tri-County Fuels | Diesel Fuel | 120.72 |
|   |   |   | **TOTAL**  | **57,109.73** |
|   |   | **ACH Payments** |  |  |
| 11/23/20 |   | Visa-Trend | Premium Security 1 Yr. Renewal | 96.47 |
| 12/8/2020 |   | EFTPS | Village Contribution | 125.24 |
|   |   |   | **TOTAL**  | **221.71** |
|   |   | **CARE ACT ACCOUNT** |   |   |
| 12/8/2020 | 100013 | Angela Smith  | Admin. Services Nov. 2020 | 1270.00 |
|   |   |   | **TOTAL**  | **1270.00** |
|   |   |   | Grand Total | 58601.44 |

Karen Noward moved to pay bills presented, with the addition of a $50 holiday gift card for Angela Smith. Second of motion by Karon Lane and approved by all council.

**Solicitor’s Report** – Nothing to report at this time. Mayor Sauerlender inquired about legalities of providing recordings of council meetings. Alan said they are public recordings and should be provided if requested. Karo Lane said minutes are not approved until transcribed and passed by council. Alan responded, you are not providing the minutes, just the audio of the proceedings. Rebecca Miller from the Village Reporter asked for recordings of council meeting.

**Old Business** – Electric Aggregation Agreement ends in April of 2021. Lands & Building Committee reviewing comparison electric rates.

**New Business** –Reviewed email from Tom & Tina Sullivan requesting the repair and maintenance of village fencing behind 202, 206 & 210 West Main Street on park property. Refer to Lands & Buildings to discuss as a possible project in 2021, too late this year to do anything and money not in this year’s budget.

Brian Rieger asking for reimbursement on his payment made to Roto-Rooter for clearing his plugged sewer line at 124 Garnsey. Mr. Rieger said tree roots were found to be the main cause of the blockage. The village office was closed at the time, so he called Roto Rooter. Council will reimburse Mr. Rieger if the plug was on the village side of the clean-out. John Pupos will discuss issue with Steve and call Roto-Rooter for additional information.

Lands & Buildings reported last month the dump truck will need costly repairs. Kistler Ford will provide an estimate Tuesday. It is necessary to make repairs quickly, so truck is available for snowplowing. Meanwhile, if need be, Steve can salt the streets with the pickup using bagged salt. John Pupos said the repair on the dump truck could run upwards of $2,000 to $3,000. John Pupos motioned to approve up to $3,500 to allow necessary repairs to be made on the Ford dump truck. Second of motion by Cathy Mossing and approved by all council. L&B has discussed buying a newer dump truck for the last few years. Council approved $10,000 yearly, to be set aside for a newer dump truck. Will be at $40,000 in 2021. Current truck is 16 years old.

The mayor said a recent car accident caused damage to a stop sign at CR 2 and East Main Street. Steve replaced with a temporary stop sign. Find out from the Sherriff who was involved and file claim with their auto insurance company for sign and labor reimbursement.

**Fiscal Officer’s Report** -

Last council meeting, council approved by motion to increase Tiffany Venia’s hourly rate from $11 to $12 an hour retroactively to November 2, 2020. This action should have been done by ordinance amending the original hire Ordinance #1024. Cathy Mossing moved to suspend the rules on Ordinance #1040, amending Ordinance #1024 increasing Tiffany Venia’s hourly pay rate to $12, effective November 2, 2020. Second of motion by John Pupos. Roll call vote taken: Lane-yes, Hudik-yes, Mossing-yes, Noward-yes, Pawlaczyk-yes and Pupos-yes. Cathy Mossing moved to pass Ordinance #1040 under emergency measure. Second of motion by Karon Lane. Roll call vote taken: Lane-yes, Hudik-yes, Mossing-yes, Noward-yes, Pawlaczyk-yes and Pupos-yes.

**Ord. #1040 passed**.

Village received an additional $944 in COVID Relied Funds. Encumbrance deadline December 30, 2020, with unspent money sent back to the county by January 30, 2021. Mayor recommended the purchase of additional PPE’s to continue giving them to local business to offer complimentary to patrons. Agreed to provide additional purchases for C.A.S.T. Received a thank you card from C.AS.T. for the donated freezer and food pantry purchase. So far in 2020 C.A.S.T. has served 306 families, 1004 people in the Evergreen area. They have the means to reach out to more, so asking to spread the word.

John Pupos moved to allow for transfers if needed from supplies to equipment in COVID line accounts. Second of motion by Karen Noward and approved by all council.

Park Levy Certificate of Result of Election - 280 residents voted with 185 voting for the .5 mill park levy renewal and 95 against. L&B committee will look into park improvement for 2021.

2021 Preliminary budget will be available before committee meetings December 21.

ODOT salt low bid came in from Compass Minerals at $52.10 a ton, cost includes delivery. It was decided to order salt in January. Village contract is for 25 tons. Salt from the county last year was $115.41 per ton, plus delivery fee.

Evergreen National Honor Society looking for service projects. Will look into projects for them in the spring.

**Mayor’s Report** –It was suggested placing an additional 35 MPH speed sign east of the village limit sign, giving drivers additional warning to adjust speed to 35 MPH inside village limits. Approved. Karen Noward asked when to expect the tree to be lite. John Pupos said he and Steve will get extension cords hooked up tomorrow.

**Adjournment**- Karen Noward moved to adjourn at 7:30 p.m. Second of motion by John Pupos and approved by all council.

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**Mayor – Richard Sauerlender**  **VFO – Susan Clendenin**