Metamora Village Council met in regular session on Monday December 19, at 8:00 p.m.

Council members present: President Karon Lane, Cindi Pawlaczyk, Karen Noward, John Hudik and Cathy Mossing. John Pupos absent.

Other officials present: Mayor Richard Sauerlender, VFO Heather Lumbrezer, Village Administrator/Zoning Inspector Jeff Pawlaczyk, Maintenance Supervisor Anthony Jagodzinski and Deputy Clerk Debbie Lietzke.

**Mayor Sauerlender opened the meeting with the Pledge of Allegiance.**

**Minutes** – Cathy Mossing motioned to approve the December 05, 2022 minutes as written. Seconded by Karen Noward and approved by council.

**Reading of the bills-**

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| **DATE** | **CHECK#** | **PAYROLL PAYMENTS** |  |  |
| 12/20/2022 | 25544 | Heather Lumbrezer | Bi-weekly payroll: 12/1-12/14 | 926.49 |
| 12/20/2022 | 25545 | Anthony Jagodzinski | Bi-weekly payroll: 12/1-12/14 | 1,311.97 |
| 12/20/2022 | 25546 | Kyle Condon | Bi-weekly payroll: 12/1-12/14 | 1,230.08 |
| 12/20/2022 | 25547 | Debbie Lietzke | Bi-weekly payroll: 12/1-12/14 | 390.30 |
|  |  | **CHECKS:** |  |  |
| 12/6/2022 | 25534 | Metamora State Bank | Christmas gift cards for employees | 600.00 |
| 12/12/2022 | 25535 | Lowe's Credit Card | Christmas supplies & L&B supplies | 465.76 |
| 12/12/2022 | 25536 | Lyndsey Peebles | office cleaning | 50.00 |
| 12/12/2022 | 25537 | Perry Protech | copier maintenance | 139.43 |
| 12/12/2022 | 25538 | Treasurer of Fulton Co | police protection for Dec | 425.00 |
| 12/14/2022 | 25539 | Ohio Gas | heat | 267.13 |
| 12/14/2022 | 25540 | Ohio Utilities Protection | emergency call outs & faxes | 4.00 |
| 12/14/2022 | 25541 | TMACOG | Mayor attending a meeting | 60.00 |
| 12/14/2022 | 25542 | Sams C.C. | Gas, Christmas, Filing cabinet, Park | 4,035.65 |
| 12/15/2022 | 25543 | Petty Cash | reimburse petty cash on hand | 55.45 |
| 12/19/2022 | 25548 | BKSMWM | K. Whitlock - solicitor | 216.00 |
| 12/19/2022 | 25549 | Buckeye Concrete | sidewalk repairs | 4,895.00 |
| 12/19/2022 | 25550 | DGL Consulting | reservoir survey | 1,500.00 |
| 12/19/2022 | 25551 | Kyle Condon | uniform reimbursement | 242.72 |
| 12/19/2022 | 25552 | Angela Smith | village consultant | 100.00 |
| 12/19/2022 | 25553 | Verizon | maintenance cell phone | 58.09 |
|  |  | **ACH Payments** |  |  |
| 12/7/2022 | ACH | EFTPS | Medicare & SS-village contribution | 190.44 |
| 12/8/2022 | ACH | OPERS | Village contribution | 2,230.73 |
| 12/13/2022 | ACH | Ohio Deferred Comp. | Anthony & Kyle - payroll deduct. | 95.00 |
| 12/16/2022 | ACH | Ohio Deferred Comp. | Anthony & Kyle - payroll deduct. | 95.00 |
|  |  | **ARPA Payments** |  |  |
| 12/19/2022 | 1004 | CT Consultants | sewer smoke testing | 3,386.95 |
|  |  |  | **GRAND TOTAL** | **22,971.19** |

Karen Noward motioned to pay bills as read. Seconded by Cathy Mossing and approved by all council.

**Personnel & Finance** – Karon Lane motioned to hire The Walter Drane Company to update our Codified Ordinance book with the cost being $6,240.00, adding this amount to next year’s budget. It has not been updated in 20 years. Seconded by Mossing and approved by council.

There were leftover cookies from the parade that we donated for the children’s program at the library.

Mossing motioned that we pass the 3rd and final reading of Ordinance #2022-19 establishing health insurance costs for The Village of Metamora employees. The Village is paying 75% of their medical premium and 25% of their vision and dental. Seconded by Lane and approved by council.

**Lands & Buildings Report** – Our John Deere Gator was taken to Ag Pro for repairs, we were told it was under warranty. After repairs were made, we received a bill for $1,118.19. We did not receive a phone call letting us know what the problem was and that it would not be covered under warranty. This invoice has not been approved to pay.

Fencing on our public parking lot on Maple St. is in bad shape, not worth repairing. Our maintenance workers will take it down before it gets any worse.

**Old Business** – Mossing motioned that we pass the 3rd and final reading for Ordinance #2022-20 approving how 2nd water meters are handled for sewer credits. Seconded by Noward and approved by council.

**Fiscal Officer’s Report** – Questions about what dates to put on our yearly calendar for leaf/branch pickup were discussed. Council said to advertise the normal dates, but it could run over depending on the weather. If there is a storm/strong winds after the dates scheduled residents can still put branches and leaves out by the road and our maintenance workers will get them.

Lane motioned to increase expense line B1-6-C-235-00 by $950.00 for the wiring harness and cab control for our hopper spreader. Seconded by Noward and approved by council.

Heather will be finalizing appropriations for the December 27, 2022 meeting. If there are any last-minute changes let her know.

**Mayor’s Report** – Mayor said we will take our new work truck in around the 1st of the year to have the plow put on it.

Reviewed the Sheriff’s report for November.

**Adjournmen**t- Cathy Mossing motioned to adjourn at 8:15 p.m. Seconded by Karen Noward and approved by all council.

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**Mayor- Richard Sauerlender VFO – Heather Lumbrezer**