Council met in regular session Monday, December 4, 2017 at 7:00 p.m.

Council present: Karon Lane-President, Richard Sauerlender, Suzie Stough, Justin Kreischer, John Pupos and John Hudik.

Other officials present: Mayor Ken Wysong and VFO Angie Smith.

Guests present: Brooke Smith

Mayor Wysong opened the meeting with the Pledge of Allegiance.

**Minutes** – John Pupos moved to approve council meeting minutes from November 20, 2017. Second of motion by Justin Kreischer and approved by all council present.

**Bills read for payment:**

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| **Bills Already Paid** |   |   |
| Metamora State Bank | Gift Cards | 628.00 |
| Tom Bivens | Wages - Park Shelter Unlock & Lock | 341.38 |
| Jeff Pawlaczyk | November Salary | 105.00 |
| John Pupos | 2017 Salary & 13 Extra Meetings | 1,575.00 |
| Angela Smith | Wages 11/9 - 11/22 | 1,271.90 |
| Steve Venia | Wages 11/9 - 11/22 | 1,535.00 |
| Rick Meiring | November Salary | 500.00 |
| Ken Wysong | November Salary & 12 Extra Meetings | 675.00 |
| John Hudik | 2017 Salary & 13 Extra Meetings | 1,575.00 |
| Justin Kreischer | November Salary & 15 Extra Meetings | 479.17 |
| Rich Sauerlender | 2017 Salary & 14 Extra Meetings | 1,600.00 |
| Karon Lane | 2017 Salary & 17 Extra Meetings | 1,775.00 |
| Suzie Stough | November Salary & 16 Extra Meetings | 504.17 |
| Jamie VanAlstine | Wages 11/9 - 11/22 | 798.00 |
| **Bills to be paid:** |   |   |
| Amboy Township | Fog Seal & Pavement Marking | 842.38 |
| WEX Bank-Marathon | Gas for mowers, trucks & equipment | 224.78 |
| Scott McDermott | Zoning Consultant - November | 75.00 |
| S&K Vinyl Graphics | Update Recycle Sign & Park-O-Rama Banner | 150.00 |
| Toledo Edison | Village Electricity | 1,298.08 |
| Treasurer of State | Audit of 2015 & 2016 | 615.00 |
| Village of Swanton | Wastewater Testing for October - December | 36.50 |
| VISA | Domain Name Registration, Halloween Party Supplies, Retirement Dinner, PC Security | 649.38 |
| Ken Wysong | Holiday Parade Cookies & Hot Chocolate Reimbursement | 190.00 |
|   |   | 9,237.46 |

Justin Kreischer moved to pay the bills as presented. Second of motion by Karon Lane and approved by all council.

**Solicitor’s report** – Not present.

**Land & Buildings Committee –** JohnPupos chairperson. Committee met on 11/27/17.

* Sewer issue at 235 Garnsey – Steve did contact Eisel Construction. They will be dropping off equipment on Tuesday and start work on Wednesday.
* Leaf pick up is wrapping up this week and the salt spreader will be put on the truck. If residents put leaves out Steve is to stop and ask them to bag them and they will get picked up.
* Cell Phone for Maintenance Department – Angie went to Verizon and as a government entity we can get an iPhone 6 for free with no contract. The plan includes 400 voice minutes and unlimited data, long distance and mobile to mobile. The monthly charge would be around $50.00. Karen Lane motioned for the purchase of the cell phone from Verizon with the plan that would cost $50.00 a month. Second of motion Suzie Stough and approved by all council.
* Discussion of 2018 Wish List – The committee completed the list and it has been given to each council member. Justin had a few questions regarding the list. He questioned the amount of funds requested for street repairs. John Pupos explained new holes are forming. Need to allocate sufficient funds for yearly street maintenance. Justin also inquired about the $20,000 requested for a new truck. John replied that it is $10,000 allocated last year with an additional $10,000 this year. Saving for a future purchase. Jamie would like to add a backpack blower to the list. John found a price of $350 for good one. It would make leaf clean up at the park faster and easier. Ken said it might be a good idea because it could be used for more than just leaves. When we have a lite snow we could use it for sidewalks to remove the snow as well. Personnel & Finance will review the list at their next meeting.

**Old Business** –

* Shop Theft – The Replacement tool list with pricing was sent to the insurance agent on 11/30/17.
* Web Page – Justin has concern that emails are not being forwarded from the village website. He had several parade entry emails sent via the website that were not delivered. Asked Angie to check into it.
* Park planning – John Pupos is going to see if we are eligible to us the State of Ohio’s contract project management services to get a free project evaluation.
* EYA – We need to meet with them to discuss the 2018 year. The village does not charge for the use of the ball fields. The possibility of charging for using the ball fields was discussed and discarded. Council would like to ask the EYA for volunteer workers for Park-O-Rama and/or having the baseball teams sell raffle tickets for Park-O-Rama. The Park-O-Rama meeting is scheduled for Wednesday, January 17,, 2018. We need to contact EYA and ask for a representative to attend the meeting.
* The brush pile at reservoir will be taken care of in January.
* The standing water on the new 5 acres at the park still needs to be addressed. The drainage tile is insufficient at the south end. Need to look over the contract with Gross Drainage. Ken requested the phone number. Angie will get it to him.
* Recycle station – We close the overhead door in the fall when inclement weather begins. The overhead door keeps being opened. To resolve the issue a lock will be put on overhead door and a key will be given to recycle station pick up person. We will put sign on door indicating the overhead door is closed and the side door is open.

**New Business** – None at this time.

**Fiscal Officer’s Report** –

* Third reading of **Ordinance #964,** Indigent Defense Contract. Karen Lane motioned to approve the third reading of **Ordinance #964,** authorizing the Mayor and Fiscal Officer to enter into Indigent Defense Contract with the Fulton County Board of Commissioners. Second of motion by Justin Kreischer. Roll call vote taken: Pupos-yes, Sauerlender-yes, Hudik-yes, Stough-yes, Lane-yes and Kreischer-yes. **Ordinance #964 passed.**
* Third reading of **Ordinance #965**, increasing the sewer rate by 5% effective January 1, 2018, with no increase in 2019. Rich Sauerlender motioned to approve Third reading of **Ordinance #965**. Second of motion by Justin Kreischer. Roll call vote taken: Pupos-yes, Sauerlender-yes, Stough-yes, Lane-yes, Kreischer-yes and Hudik-no. **Ordinance #965 passed.**
* Requesting appropriation transfers:

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| --- | --- | --- | --- | --- |
| Transfer To: |  | Amount: | Transfer From: |  |
| A1-7-I-234 | State Auditor | 266.00 | A1-7-X-250 | Capital Outlay |
| A1-7-D-211-1 | Deputy Clerk Salary | 400.00 | A1-7-D-220 | Clerk Mtg.&Conv. |

Justin Kreischer moved to approve appropriation transfers. Second of motion by Suzie Stough and approved by all council.

* Justin Kreischer motioned to approve first reading of **Ordinance #966,** hiring Sue Clendenin on January 2, 2018 as the Deputy Clerk at $20.00 per hour. Second of motion Suzie Stough and approved by all council.
* Lands and buildings will not meet in December. Personal and Finance will meet as normal in December 18, 2017.

**Mayor’s Report -**

* Thanks everyone who had volunteered for the holiday parade this year. Justin also re-iterated his thanks and appreciation for everyone’s help. Next year we need a Holiday CD or something to play over the speakers. Used 10 gals of hot chocolate and 170 cookies.
* 2018 first council meeting will be Wednesday January 3rd. Second meeting is January 22nd at 8:00 p.m.
* Ken talked to the Sheriff about the break in and he has no new information.

**Adjournment** – Justin Kreischer moved to adjourn at 8:00 p.m. Second of motion by John Pupos and approved by all council.

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 **Mayor – Kenneth Wysong VFO – Angela Smith**