Council met in regular session Monday, November 20, 2017 at 8:00 p.m.

Council present: Council President Karon Lane, John Hudik, Richard Sauerlender, John Pupos, Suzie Stough and Justin Kreischer. Also present: Mayor Ken Wysong, VFO Angela Smith, Employees Jamie VanAlstine and Steve Venia.

**Guest**: Brooke Smith, Jackson Kamm

Mayor Ken Wysong opened the meeting with the Pledge of Allegiance.

**Minutes** – Justin Kreischer moved to approve minutes of November 6th council meeting as written. Second of motion by Suzie Stough and approved by all council.

**Reading of the Bills**:

|  |  |  |
| --- | --- | --- |
| **Bills Already Paid** |  |  |
| EFTPS | Village match for Social Security & Medicare | 220.69 |
| OPERS | Village contribution to OPERS for October | 682.95 |
| Norman Vance | Refund of OPERS contribution submitted in error | 151.70 |
| Angie Smith | Wages 10/26 - 11/8 | 1,147.96 |
| Jamie VanAlstine | Wages 10/26 - 11/8 | 815.50 |
| Steve Venia | Wages 11/2 - 11/8 | 800.00 |
| **Bills to be paid:** |  |  |
| Ace Diversified Services | Pump out Septic Tank - 235 Garnsey | 200.00 |
| Petty Cash | Office Supplies, Postage, Retirement Flowers | 72.13 |
| Fulton Cnty Commissioners | Water Service | 191.05 |
| Habitec Security | Security Monitoring & Maintenance | 211.41 |
| Lowes | Holiday Lights | 35.14 |
| Metamora Post Office | Postage Stamps | 147.00 |
| Metamora State Bank | Semi-Annual Sewer Bond Payment | 16,800.46 |
| Metamora State Bank | Semi-Annual Street Bond Payment - Parker Rd | 19,666.25 |
| Occuhealth | Drug Screen for new employee | 43.00 |
| Ohio Gas | Gas Utility | 27.16 |
| Treasurer of Fulton County | Police Protection | 425.00 |
| Trisha Gleckler | Office Cleaning | 40.00 |
| Century Link | Village Phone & Fax | 251.52 |
| Cintas | Uniforms | 18.00 |
|  |  | 40,891.58 |

John Pupos moved to pay bills as presented. Second of motion by Justin Kreischer and approved by all council.

**Lands & Buildings Committee Report -** John Pupos, chairman.

* Appraisal of the Water Plant – John Pupos was going to check on getting appraisals. He needs to know how the land is zoned to get a definite value of property. He did have the tax values of the two lots. Lot 1 is $64,000 and Lot 2 is $35,000.
* Standing water on 5 acres. Steve spoke with Mark Gross he gave a quote of $350.00 to put in yard basin and some more drainage tile. Council wants more information on it all. We payed for the work to be done. Why should we pay for it to be fixed.
* Park has been winterized. Bases still need to be taken out and flags need to come down.
* Should we continue to pick up leaves next year or hire it out? No final decision for the 2018 season. Will review again at later date.
* Would like to get small salt spreader for red pick-up truck this winter. It would help for doing parking lots and if the big red truck brakes down they will still have small red pick-up to use as a back- up.
* A list of items was submitted for purchase for the signs that need worked on in town.
* Look into getting phone service for the shop and possible internet and printer.
* 2018 Wish List – Plan and Price. The wish list was reviewed and updated, needs to be finished and resubmitted by Dec 4th council meeting.
* A call needs to be made to Habitec to reset the call list of who gets contacted for alarm after hours.

**Personnel & Finance Committee Report** – Justin Kreischer, chairman.

* USDA Amortization Schedules- Mary Carr of the USDA sent two amortization schedules with a balloon payment on the USDA loan to find out how much we could save and any changes it would make to the loan. See below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Current Total  Interest | Extra Paid | New Interest  Total | Savings | Current Pay  Off Date | New Pay  Off Date |
| 484,035 | 100,000 | 367,808 | 116,227 | 2047 | 2043 |
| 484,035 | 50,000 | 423,533 | 60,502 | 2047 | 2045 |

The committee recommended that council take $50,000 from the Star Ohio account and $15,000 from the USDA debt reserve to make a total balloon payment of $65,000 in the year of 2018. Justin Kreischer motioned to approve the balloon payment for 2018 year. Second of motion Richard Sauerlender and approved by all of council.

* Holiday Gift Cards - The committee recommended we give gift cards to these individuals in the amounts of, Tom Carr $300.00, John Vershum $100.00, Jamie VanAlstine $50.00, Steve Venia $25.00, Angie Smith $50.00 and Sue Clendenin $50.00. Justin Kreischer motion to approve the purchase. Second of motion Suzie Stough and approved by all of council.
* Justin Kreischer motion to hire Sue Clendenin back in January 2018 at the rate of $20.00 an hour for 1-2 days a week in the village office. Second of motion Richard Sauerlender and approved by all of council.
* Zoning Inspector Scott McDermott has not been coming in for his full three hours on Wednesdays. Council feels that if he can’t do the few hours on Wednesdays as he agreed to, then termination will need to happen. Angie will talk to Scott to reiterate the agreement made on the hours to be worked which are 9:00 to12:00 every Wednesday.
* Jamie is needed in the office one day a week at the same pay rate to help Angie with the minutes. It will not interrupt with any maintenance that needs done within the town. Council approved.
* The Minolta copier/printer should be replaced in 2018. Perry has given a quote for a new C287 which prints both color and black. The regular cost would be around $8,000 compared to $3,800 municipal cost.

**Maintenance Report –** The shop is being cleaned up. Council authorized Steve to scrap or trash broken items.

**New Business**

* NEWS informed us that the water rates would increase to $10.02 per 1,000 gallons in 2018.
* John Hudik wanted to know about what would be done about the old church in regards to the fact the owner is selling used cars on the lot. Need to look into the zoning of the lot which would be up to Scott McDermott. Zoning may need to be changed or owner may need to clean things up.
* Holiday Parade is coming together well. Santa Claus is lined up. Justin needs help with lining people up for the parade. Ken, Karen and Jamie will be at the bank with cookies and hot chocolate. Santa will be at the fire station. Some roads will need to be blocked with barricades.

**Old Business –**

* Sewer issue at 235 Garnsey: The septic take is under the house we cannot tie into it. We will be running a new sewer line from the front of the house. We are providing the materials for the inside of the house due to the fact we can’t bridge into the old septic lines.
* We need to research the sewer separation to determine those that may not have been separated. We can then start working on getting them separated correctly to prevent any further issues. Also need to look for the smoke test results from over a few years ago to review.

**Fiscal Officer’s report** –

* VFO requested the council and mayor review the special meeting attendance list for accuracy and return to the office by 11/22/17.
* Second reading of **Ordinance #964**, Indigent Defense Contract. John Pupos motioned to approve the Second reading of **Ordinance #964**, authorizing the Mayor and Fiscal Officer to enter into an Indigent Defense Contract with the Fulton County Board of Commissioners. Second of motion by Suzie Stough and approved by all council.
* Second Reading of **Ordinance #965,** increasing the sewer rate by 5% effective January 1, 2018, with no increase in 2019. Rich Sauerlender motioned to approve the Second reading of **Ordinance #965**, increasing the sewer rate by 5% effective January 1, 2018, with no increase in 2019. Second of motion by Karon Lane and approved by 5 council and opposed by 1.
* Received $1750 from Insurance claim on the pool at 230 Shawnee Drive.
* Lands and buildings will not meet in December. They will meet on November 27, 2018 to finish the wish list for 2018 and turn it in on December 4th.

**Mayor’s Report** – Ken Wysong

* Sheriff’s report for October, 2017. Officer’s spent a total of 44 hours patrolling in the village of which 7.5 hours were spent on the morning shift, 24 hours on the afternoon shift and 12.5 hours on the midnight shift. Officer’s handled 10 complaints and issued 1 citation.
* Requested Steve fix the light bulbs on the pump stations.
* Buildings by the recycle station need to have new locks put on them. Doors have been hanging open.
* Requested Steve close overhead door on the recycle station. Leave side door unlocked.
* TMACOG - membership is $150.00. Do we want to renew for next year? No final decision was made.

**Adjournment** – Justin Kreischer moved to adjourn at 9:25 p.m. Second of motion by John Pupos and approved by all council.

Mayor- Kenneth Wysong VFO– Angela Smith